

Wedding Name \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

**Bride:** \_\_\_\_\_

Address:

Phone:

Date of Birth:

Place:

Mother's Maiden Name:

Father:

Baptized (place / date):

Confirmed (place / date):

Previous Marriage?

Children?

**Groom:** \_\_\_\_\_

Address:

Date of Birth:

Place:

Mother's Maiden Name:

Father:

Baptized (place / date):

Confirmed (place / date):

Previous Marriage?

Children?

Wedding Name \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

### **The Service**

**Location** Church \_\_\_\_\_ Chapel \_\_\_\_\_

**Time of Wedding Desired:** \_\_\_\_\_

Communion? Y \_\_\_\_\_ N \_\_\_\_\_

Rite I or II? I \_\_\_\_\_ II \_\_\_\_\_

Eucharistic Prayer A \_\_\_\_\_ B \_\_\_\_\_

Old Testament Reading \_\_\_\_\_

Epistle \_\_\_\_\_

Gospel \_\_\_\_\_

Other Reading \_\_\_\_\_

Processional Music \_\_\_\_\_

Recessional \_\_\_\_\_

Offertory \_\_\_\_\_

Communion \_\_\_\_\_

Other Music

\_\_\_\_\_  
\_\_\_\_\_

### **Wedding Party:**

Best Man: \_\_\_\_\_

Address: \_\_\_\_\_

Maid/Matron of Honor: \_\_\_\_\_

Address: \_\_\_\_\_

Candelabra? Y \_\_\_\_\_ N \_\_\_\_\_

Acolytes? Y \_\_\_\_\_ N \_\_\_\_\_ Quantity \_\_\_\_\_

Wedding Name \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

## FEE SCHEDULE

### What does it cost?

Officiant	- \$300*	Paid_____ (Date paid_____)
Discretionary Fund	- \$100*	Paid_____ (Date paid_____)
Church - \$200* Chapel - \$300*		Paid_____ (Date paid_____)
Sexton	- \$100 **	Paid_____ (Date paid_____)
Organist	see below ***	Paid_____ (Date paid_____)
Altar Guild (Chapel - if Communion) - \$100		Paid_____ (Date paid_____)
Candelabra (optional)	- \$50	Paid_____ (Date paid_____)
Acolytes (optional)	- \$15 each	Paid _____ (Date paid_____)

\* = not required of parishioners of a year or more. **A parishioner is one who is regular in attendance and a regular giver of record (pledge).**

\*\* If the couple uses the Parish Hall or Chapel Reading Room for a reception, double this amount if the sexton is requested for setup.

### \*\*\*Organist fees:

\$300.00 fee for wedding rehearsal and ceremony, includes consultation(s) to discuss and finalize music selections.

Any rehearsals for musicians/soloists in addition to the wedding rehearsal are \$50.00.

### When do I pay? (for non-parishioners)

(this does not include the Parish Hall, which is to be reserved and paid for separately)

- Deposit \$100 before date reserved - *this goes towards Discretionary Fund*
- \$200 due 1 month before date of wedding - *this goes towards church fee*
- Balance due at wedding rehearsal

### How do I pay?

- The organist, sexton, and acolytes are paid separately and with either cash or by check made out to CASH.
- If paying the Officiant by check it should be made out to them.
- If paying the discretionary fund by check it should be made out to Rector's Discretionary Fund.
- All other checks are payable to St. James Episcopal Church and write the wedding name and wedding date on memo.