

Wedding Name _____

Date: _____

Time: _____

Bride: _____

Phone:

Address:

Groom: _____

Phone:

Address:

Wedding Name _____

Date: _____

Time: _____

The Service

Location Church _____ Chapel _____

Time of Wedding Desired: _____

If using our organist:

Processional Music _____

Recessional _____

Offertory _____

Communion _____

Other Music

Officiating Clergy _____

Affiliated Church _____

Wedding Name _____

Date: _____

Time: _____

FEE SCHEDULE:

What does it cost?

Church - \$400	Chapel - \$500	Paid_____ (Date paid_____)
Sexton	- \$100 *	Paid_____ (Date paid_____)
Organist	see below **	Paid_____ (Date paid_____)
Altar Guild (Chapel - if Communion) - \$100		Paid _____ Date paid _____

* If the couple uses the Parish Hall for a reception, double this amount if the sexton is requested for setup.

** Organist fees:

\$300.00 fee for wedding rehearsal and ceremony, includes consultation(s) to discuss and finalize music selections.

Any rehearsals for musicians/soloists in addition to the wedding rehearsal are \$50.00.

Fee not applicable for Chapel because no working organ or piano.

When do I pay?

- Deposit \$100 before date reserved – *this goes towards church/chapel fee*
- balance of church/chapel fee due 1 month before wedding
- Any remaining fees due 1 week before date of wedding

How do I Pay?

- The organist and sexton are paid separately and with either cash or by check made out to CASH.
- Other checks are payable to St. James Episcopal Church and write the wedding name and wedding date on memo.